

FAX COVERSHEET

Vers. 2019.1



SUBMIT PAPERWORK TO:
FAX: 1-866-933-3608 OR
EMAIL: FAX@MAINSTREAM.COM

DATE:

ADDITIONAL SERVICES PAPERWORK

AGENT #: AGENT NAME:

CUSTOMER NAME:

MERCHANT NAME:

MERCHANT #:

OLA ID#:

MERCHANT WEBSITE ADDRESS: www.

TYPE OF SUBMITTAL: PROCESS A NEW CUSTOMER ADDITIONAL MERCHANT UPDATE TO MERCHANT ADDITIONAL SERVICES/EQUIPMENT CHANGE OF OWNERSHIP

IF THIS IS A CHANGE OF OWNERSHIP, LIST PREVIOUS MERCHANT #

****PAPERWORK ATTACHED****

- | | |
|--|--|
| <input type="radio"/> MERCHANT TRANSACTION PROCESSING AGREEMENT | <input type="radio"/> ADDITIONAL SERVICES FORM |
| <input type="radio"/> VOIDED CHECK (MUST BE PREPRINTED) OR BANK LETTER | <input type="radio"/> ADDITIONAL EQUIPMENT FORM |
| <input type="radio"/> RECENT STATEMENT (WITHIN THE LAST 3 MONTHS) | <input type="radio"/> VALUTEC OR FACTOR4 GIFT CARD FORMS |
| <input type="radio"/> COPY OF PROFIT CALCULATOR | <input type="radio"/> CASH ADVANCE / LOAN FORMS |
| <input type="radio"/> EQUIPMENT PROGRAMMING FORM | <input type="radio"/> CHECK SERVICE FORM |
| <input type="radio"/> TERMINAL PLACEMENT AGREEMENT | <input type="radio"/> BANK ACCOUNT CHANGE FORM |
| <input type="radio"/> IRS FORM W-9 | <input type="radio"/> _____ |
| <input type="radio"/> FINCEN FORM | <input type="radio"/> _____ |
| <input type="radio"/> PAYMENT FORM | |

NOTES:

Sales Order #

Vers. 2019.1

MERCHANT INFO	Select only ONE option per form. <input type="radio"/> New MainStream Merchant: Merchant Name <input style="width: 80%;" type="text"/> *Must use the same merchant name used on the Merchant Transaction Processing Agreement
	<input type="radio"/> Existing Mainstream Merchant: Merchant Name <input style="width: 80%;" type="text"/> Merchant # <input style="width: 80%;" type="text"/>
	<input type="radio"/> Existing Mainstream terminal: Terminal # <input style="width: 80%;" type="text"/>

M/A	MainStream Assurance <input type="checkbox"/> Merchant Initials <input type="checkbox"/>	<input type="radio"/> Free Supplies and Overnight Equipment Replacement /Terminal/Month	<input type="radio"/> Free Supplies /Terminal/Month	<input type="radio"/> Overnight Equipment Replacement / Terminal/Month
	<input type="radio"/> Accept <input type="radio"/> Decline	(*\$99 one-time fee if MA Equipment is added after installation)		

AMEX	<input type="radio"/> New American Express OptBlue	Annual AMEX Volume \$ <input style="width: 100px;" type="text"/>	Avg. Ticket \$ <input style="width: 100px;" type="text"/>
	<input type="radio"/> Existing American Express Direct (ESA)	Direct SE # <input style="width: 150px;" type="text"/>	Merchant Cap # <input style="width: 150px;" type="text"/>

OPTBLUE COST PLUS	<input type="radio"/> AMEX OptBlue Rate <input style="width: 30px;" type="text"/> . <input style="width: 30px;" type="text"/> % Per Item \$ <input style="width: 30px;" type="text"/> . <input style="width: 30px;" type="text"/>	OPTBLUE TIERED	<input type="radio"/> AMEX OptBlue Tier 1 <input style="width: 30px;" type="text"/> . <input style="width: 30px;" type="text"/> % Tier 2 <input style="width: 30px;" type="text"/> . <input style="width: 30px;" type="text"/> % Tier 3 <input style="width: 30px;" type="text"/> . <input style="width: 30px;" type="text"/> % Per Item \$ <input style="width: 30px;" type="text"/> . <input style="width: 30px;" type="text"/>	AMEX ESA	American Express Direct (ESA) Item Fee: \$. <input style="width: 30px;" type="text"/> Per Transaction
	Interchange & Assessments: Pass-Through AMEX Support Fee .10%		AMEX Support Fee .10%		

OTHER	<input type="radio"/> Wireless Data Plan Fee \$ <input style="width: 30px;" type="text"/> . <input style="width: 30px;" type="text"/> Per Month/Terminal	<input type="radio"/> SwipeSimple \$ <input style="width: 30px;" type="text"/> . <input style="width: 30px;" type="text"/> Per Month <input style="width: 30px;" type="text"/> Add'l User ID's / \$5 per user/per month	MISCELLANEOUS	_____ \$ <input style="width: 30px;" type="text"/> . <input style="width: 30px;" type="text"/> Per Month
	<input type="radio"/> Wireless Item Fee \$ <input style="width: 30px;" type="text"/> . <input style="width: 30px;" type="text"/> Per Transaction	<input type="radio"/> SwipeSimple \$ <input style="width: 30px;" type="text"/> . <input style="width: 30px;" type="text"/> Per Month Terminal <input style="width: 30px;" type="text"/> Add'l User ID's / \$5 per user/per month		_____ \$ <input style="width: 30px;" type="text"/> . <input style="width: 30px;" type="text"/> Per Trx
	<input type="radio"/> Virtual/Mobile Terminal Fee \$ <input style="width: 30px;" type="text"/> . <input style="width: 30px;" type="text"/> Per Month/Location	<input type="radio"/> SwipeSimple \$ <input style="width: 30px;" type="text"/> . <input style="width: 30px;" type="text"/> Per Month Cash Discount <input style="width: 30px;" type="text"/> Add'l User ID's / \$5 per user/per month		
		<input type="radio"/> SwipeSimple \$ <input style="width: 30px;" type="text"/> . <input style="width: 30px;" type="text"/> Per Month Register <input style="width: 30px;" type="text"/> Add'l User ID's / \$5 per user/per month		

DEBIT	<input type="radio"/> Activate Debit Debit Item Fee \$. <input style="width: 30px;" type="text"/> Network Fees: Pass-Through	EBT	<input type="radio"/> Activate EBT EBT Item Fee \$. <input style="width: 30px;" type="text"/> FNS # <input style="width: 150px;" type="text"/>	GIFT	<input type="radio"/> Valutec (Refer to Valutec paperwork for their pricing)
					<input type="radio"/> Activate Factor 4 Monthly \$ <input style="width: 30px;" type="text"/> . <input style="width: 30px;" type="text"/> Item Fee <input style="width: 30px;" type="text"/> . <input style="width: 30px;" type="text"/>



(Signature-Principal/Officer/Owner)

(Print Name)

(Date)

