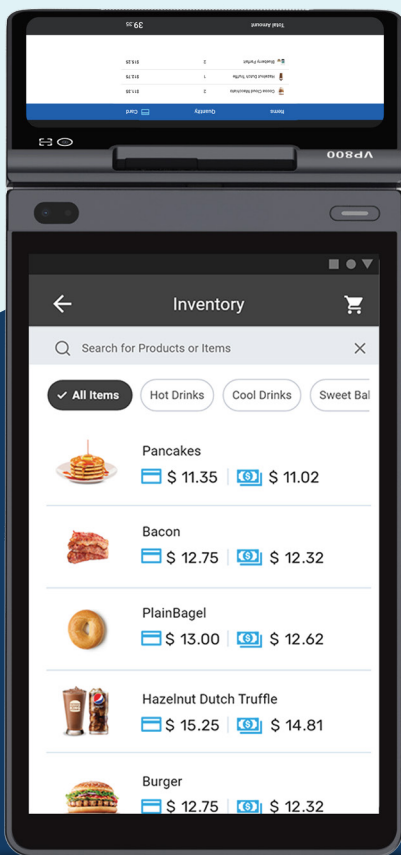


Quick Reference Guide



VP800

Android POS



Transactions

CREDIT SALE

1. Enter **Transaction Amount** and tap **Enter**.
2. **Swipe/Insert/Tap** card on **Present Card** screen.
For **Manual Key Entry**, select the **Enter Manually** option.
3. **Sign** and **Tip** if prompted.
4. Select receipt delivery method.

DEBIT SALE

1. Tap **Credit** until **Debit** is displayed.
2. Enter **Transaction Amount** and tap **Enter**.
3. **Swipe/Insert/Tap** card on **Present Card** screen.
For **Manual Key Entry**, select the **Enter Manually** option.
4. Enter **PIN** and **Tip** if prompted.
5. Follow prompts until receipt prompt-select receipt delivery method.

CREDIT VOID

1. Tap **Sale** until **Void** is displayed.
2. Enter the **Transaction Number** from the receipt or the **last 4 of the card number** and tap **Enter**.
3. When prompted enter **Password**.
4. Tap to confirm the transaction that needs to be voided.
5. Select receipt delivery method.

CREDIT REFUND

1. Tap **Sale** until **Refund** is displayed.
2. Enter **Transaction Amount** and tap **Enter**.
3. **Swipe/Insert/Tap** card on **Present Card** screen.
For **Manual Key Entry**, select the **Enter Manually** option.
4. Select receipt delivery method.

CREDIT PREAUTH

1. Tap **Sale** until **Preauth** is displayed.
2. Enter **Transaction Amount** and tap **Enter**.
3. **Swipe/Insert/Tap** card on **Present Card** screen.
For **Manual Key Entry**, select the **Enter Manually** option.
4. Select receipt delivery method.

CAPTURE PREAUTH

1. Tap **Sale** until **Ticket** is displayed.
2. Enter **Transaction Amount**, tap **Enter** and enter **Password**.
3. Enter the **Transaction Number** from the receipt or the **last 4 of the card number** and tap **Enter**.
4. Sign and Tip if prompted.
5. Select receipt delivery method.

PRE-SALE TICKET

1. Tap the **Main Menu** icon and select **Pre Sale**.
2. Enter the **Transaction Amount**, press the **Enter** Button and the pre-sale ticket will be printed.



Main Menu Options

TRANSACTIONS

Overview of Transactions posted on Selected Date

PRE SALE

Create a Pre Sale Ticket

SETTLEMENT

Perform a Batch Settlement

UPDATES

Perform a Parameter or Application Download on Terminal

PAYMENT

Perform Multiple Payment Types

REPORTS

View Different Report Types

TIP ADJUST

Perform Tip Adjust on Open Batch Transactions

REPRINT RECEIPT

Reprint Last Transaction's Receipt

REPRINT

Reprint Previous Transaction Receipts

SETTINGS

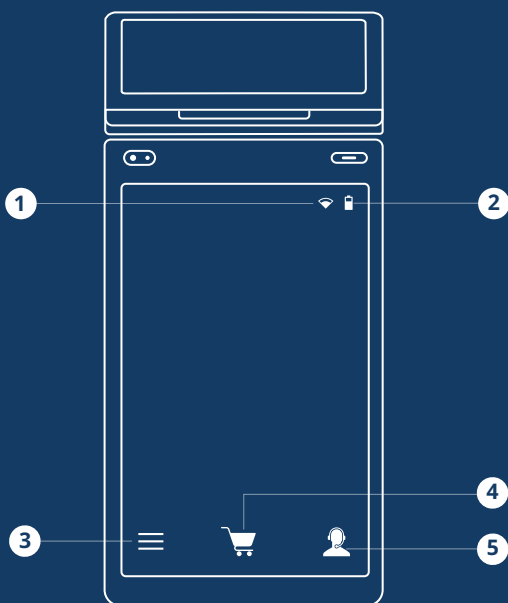
Configure Device Settings including WIFI, SIM, Passwords, etc.



Connect to WiFi

1. From the **Home Screen**, tap the **Main Menu** icon.
2. Tap **Settings**, then **WiFi Config**
3. Tap **SSID**
4. Enter **WiFi Password** (Password is case sensitive)
5. Tap **Connect**

Terminal Guide



1. Connection Icon

2. Battery Level

3. Main Menu

4. Inventory

5. Contact Support



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