

Force Close a Batch

Step	Action	Display
1.	From the main screen, press the [FUNC] button	FUNCTION MENU: 1. Report 2. Batch 3. Review 4. Find
2.	Press [2] for Batch	
3.	Press [1] to close the batch and print the report	

Print Current Report

Step	Action	Display
1.	From the main screen, press the [FUNC] button	FUNCTION MENU: 1. Report 2. Batch 3. Review 4. Find
2.	Press [1] for Report	
3.	Enter password and press [ENTER]	ENTER PASSWORD:

View Current Transaction Totals

Step	Action	Display
1.	From the main screen, press the [FUNC] button	FUNCTION MENU: 1. Report 2. Batch 3. Review 4. Find
2.	Press [3] for Review	
3.	Enter password and press [ENTER]	ENTER PASSWORD: